

Auburn Dance & Music Center

2011 - 2012

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PLEASE READ CAREFULLY AND KEEP THIS INFORMATION SHEET FOR REFERENCE

TUITION - Tuitions are based on a monthly rate (4 lessons) and are payable IN ADVANCE beginning with the first lesson of the month. A late fee of \$20.00 will be charged for accounts not paid by the 15th of the month. Months with 5 weeks will be charged the same as four to compensate for those months having only 3 lessons. There is a 10 percent discount for full tuition paid in advance. NSF Checks will be charged a \$20.00 return fee. There are no refunds if a student should drop from the school, credits are available if the student drops due to a serious injury or illness.

ATTENDANCE - A student's progress depends on regular class attendance. It is important that a class is not disturbed or retarded by absentees. Tardiness is extremely discouraged because late students miss out on proper warm-ups which could lead to injuries. Anyone arriving past 10 minutes will not be allowed to participate. Also, no early dismissals.

SNOW DAYS - We close for snow conditions if the Auburn School District also closes.

MISSED LESSONS - Lessons missed due to illness can be made up only if an alternate class is available. And only if the student or parent notifies the school prior to class time. Classes must be made up immediately.

VISITING - Two adults per family are invited to observe class on the 2nd lesson of November, February, and May. **Adults only are permitted to observe** because small children and babies tend to disrupt class. Please, NO exceptions. Some classes may be visited more often at the discretion of the instructor.

WAITING - The main reception room is for the convenience of parents waiting for youngsters in class or for adult students. However, because of the limited seating space, the school encourages parents to just drop their children off prior to class time. This room must be void of loud conversation so that there is no distraction to classes in session.

- APPAREL -**
- a) Black, pink or light blue leotard (pink leotard for pre-schoolers), pink tights, pink ballet shoes, black tap shoes for girls. Hair must be back and off the neck and secured in a bun or french braid -students cannot participate in class unless hair is properly secured.
 - b) Short sleeve white T-shirt, black tights, white ankle length socks, black or white ballet shoes, belts required with shirts tucked in, black tap shoes for boys. Younger boys may wear shorts or sweat pants.
 - c) No additional clothing (shirts, skirts, loose garments, etc.) may be worn. Some ballet wraparound skirts will be allowed with permission of the teacher. A short, close-fitting ballet sweater will be permitted in cool weather with the permission of the teacher. Students cannot participate in class unless properly dressed.
 - d) Street clothing must be left downstairs (NOT IN THE CLASSROOM OR IN THE RECEPTION ROOM). **The Downstairs Room has hangers, shelves, and small bins for clothing.**
 - e) All apparel, especially shoes, should be labeled with the students name.
 - f) Jazz or Hip Hop apparel is at the discretion of the teacher. No sweat shirts or bulk clothing. Black jazz shoes for jazz classes, tennis shoes or hip hop shoes for hip hop.

RECITAL - Recital is Saturday, June 15th and is the culmination of several months and in many cases several years of preparatory training. The recital is an important part of the student's dance education. Recital performance is not compulsory. The recital is a goal for the students to work toward. However, in order to participate in recital students must pay a \$50.00 costume deposit per student per class by January 23rd **or you could include a \$10.00 per month costume payment with your September through January class tuitions.** Costume balances must be paid by April 6th. Recital tickets will be available for purchase on May 18th. ALL SEATS ARE RESERVED.